
MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

ASTURIA COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the **Asturia Community Development District** was held on **Tuesday, November 24, 2020 at 1:00 p.m.** at the Asturia Clubhouse, located at 14575 Promenade Parkway, Odessa, FL 33556.

Present and constituting a quorum:

Jon Tietz	Board Supervisor, Chair
Lane Gardner	Board Supervisor, Vice Chair
Richard Jensen	Board Supervisor, Secretary
Jacques Darius	Board Supervisor, Asst. Secretary

Also present were:

Matthew Huber	District Manager; Rizzetta & Co., Inc.
Aimee Brandon	District Manager; Rizzetta & Co., Inc.
Sarah Warren	District Counsel; Hopping Green & Sams
Sean Manson	Construction Manager; Hines
Jason Liggett	Field Service Manager; Rizzetta & Co., Inc.
John Torborg	Field Service Manager; Rizzetta & Co., Inc.
Justin Lawrence	RASI, Amenities Manager
Audience	

FIRST ORDER OF BUSINESS

Call to Order

Mr. Huber called the meeting to order, performed roll call, and confirmed a quorum for the meeting.

SECOND ORDER OF BUSINESS

Audience Comments

No audience comments were received.

THIRD ORDER OF BUSINESS

**Consideration of Resolution 2021-01,
Canvassing and Certifying Results of
Landowner Election Meeting**

The Board was given a brief overview of the results of the Landowner Election by Mr. Matt Huber. Mr. Huber reviewed the Resolution 2021-01 and administered the Oath of Office to; Mr. Jon Tietz, Mr. Richard Jensen, and Mr. Jacques Darius. Mr. Huber confirmed that each newly appointed Board member had been made aware of the Sunshine Laws and provided the proper documentation. Mr. Huber gave an additional overview of the Sunshine Laws and procedures.

On a motion from Mr. Lane Gardner, seconded by Mr. Tietz, the Board approved to adopt Resolution 2021-01, Canvassing and Certifying results of Landowner Election for Asturia Community Development District.

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2021-02, Re-Designating Officers

Ms. Aimee Brandon presented the Board with the "Consideration for Resolution 2021-02, Re-Designating Officers". Mr. Huber asked if any Board members would like to make a motion to re-name the Chairman.

Mr. Tietz made a motion to nominate himself as chairman. Ms. Brandon asked if there were any other nominations for Chairman, none replied.

Mr. Darius nominated Mr. Lane Gardner as Vice Chairman. There were no other nominations given for Vice-Chair.

Mr. Huber also discussed compensation and informed the newly appointed Board members that they could choose to be comped \$200 per meeting and asked each Board member to state their request. Mr. Tietz and Mr. Jensen requested to be compensated. Mr. Gardner and Mr. Darius denied comp. Later in the meeting Mr. Darius retracted his earlier statement and changed his response for compensation from no to yes.

On a motion from Mr. Tietz, seconded by Mr. Darius, the Board approved to adopt Resolution 2021-02, Re-Designating of officers and changed the Chairman from Mr. Lane Gardner to Mr. Jon Tietz for Asturia Community Development District.

On a motion from Mr. Darius, seconded by Mr. Tietz, the Board approved to adopt Resolution 2021-02, Re-Designating of officers and changed the Vice-Chairman from Mr. Walter O'Shea to Mr. Lane Gardner for Asturia Community Development District.

On a motion from Mr. Gardner, seconded by Mr. Jensen, the Board approved to adopt Resolution 2021-02, Re-Designating officers and naming Ms. Aimee Brandon, Mr. Matt Huber, Mr. Richard Jensen, and Mr. Walter O'Shea as Assistant Secretaries for Asturia Community Development District.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2021-03, Amended Budget for FY 2019-2020

Ms. Aimee Brandon presented the Board with the Resolution 2021-03, Amended Budget for FY 19-20. Mr. Huber provided, under separate cover, the amended Budget for FY19-20 for the Boards consideration along with an explanation of the changes. Mr. Tietz asked if the budget is

audited every year, and if the Board could see a breakdown showing where funds are applied. Mr. Jensen wanted to know how in depth of the budget audits.

On a motion from Mr. Tietz, seconded by Mr. Gardner, the Board approved to adopt Resolution 2021-03, Amended Budget for FY 19-20 for Asturia Community Development District.

SIXTH ORDER OF BUSINESS

**Discussion regarding Adopted FY 20-21
Regular Meeting Schedule**

The Board discussed the "Adopted FY 20-21 Regular Meeting Schedule". Mr. Tietz recommended changing all the times to 6:00 p.m. Mr. Huber reminded the Board that there would be an expense incurred for re-advertising a new meeting schedule.

On a motion from Mr. Tietz, seconded by Mr. Darius, the Board approved to amend the Regular Meeting Schedule for FY 2021-2020, changing all the times to 6:00 p.m. for the CDD Board of Supervisors meetings for Asturia Community Development District.

SEVENTH ORDER OF BUSINESS

Consideration of Landscape RFP's

The Board was introduced to Field Inspection Manger, Mr. John Toborg by Mr. Huber. Mr. Toborg discussed the "Landscaping RFP's and presented the Board with the proposals received from the Landscaping vendors. Mr. Toborg explained the points system and criteria for scoring each company. He also read aloud each vendor's annual bid amounts that excluded mulch and annuals. The Board felt that since there were so many proposals to review that it would be best to table the decision until the December 22nd, 2020 Board of Supervisors' meeting.

EIGHTH ORDER OF BUSINESS

**Consideration of the Minutes of the Board of
Supervisors Meeting held on August 25, 2020**

Ms. Brandon presented the Board with the Minutes from the Board of Supervisors' Meeting held on August 25th, 2020.

On a motion from Mr. Tietz, seconded by Mr. Gardner, the Board approved the Minutes of the Board of Supervisors' Meeting held on August 25th, 2020 for the Asturia Community Development District.

NINTH ORDER OF BUSINESS

**Consideration of the Minutes of the Board of
Supervisors Meeting held on September 22,
2020**

Ms. Brandon presented the Board with the Minutes from the Board of Supervisors' Meeting held on September 22nd, 2020.

On a motion from Mr. Gardner, seconded by Mr. Darius, the Board approved the Minutes of the Board of Supervisors' Meeting held on September 22, 2020 for the Asturia Community Development District.

TENTH ORDER OF BUSINESS

Consideration of the Minutes of the Board of Supervisors Landowner Meeting held on November 3, 2020

Ms. Brandon presented the Board with the Minutes from the Board of Supervisors' Landowner Meeting held on November 3rd, 2020. Errors were identified by Mr. Tietz.

On a motion from Mr. Tietz, seconded by Mr. Gardner, the Board approved, as amended, the Minutes of the Board of Supervisors' Landowner Meeting held on November 3rd, 2020 for the Asturia Community Development District.

ELEVENTH ORDER OF BUSINESS

Consideration of the Operation and Maintenance Expenditures for August 2020

Ms. Brandon presented the Board with the Operation & Maintenance Expenditures for the months of August, September, and October for the Boards' consideration.

Mr. Gardner discussed changing the scope of work for clubhouse employees to potentially eliminate outside cost in specific areas such as dog waste stations and weekly landscaping inspections.

The Board discussed the Hog trapping service and expense. The Board felt that they should terminate the current agreement.

On a motion from Mr. Tietz, seconded by Mr. Darius, the Board approved to terminate and give notice to State Wildlife Trapper for the Asturia Community Development District.

On a motion from Mr. Tietz, seconded by Mr. Darius, the Board approved to ratify payments for the August (\$20,342.42) and September (\$79,809.30) expenditures and agreed to table the October Expenditures until the December 22nd, 2020 Board of Supervisors' meeting for further review for the Asturia Community Development District.

TWELFTH ORDER OF BUSINESS

Staff Reports

A. Clubhouse Manager

The Board received the Clubhouse Manager Report from Mr. Justin Lawrence via Zoom media technology. They had no comments or questions.

B. District Engineer

Not Present

The Board requested an update on the Traffic Light status. Mr. Gardner was able to provide an update on the delivery of the strain poles. The strain poles are expected to be delivered on December 10th, 2020.

C. District Counsel

The Board received District Counsel updates on the status of current COVID-19 updates, traffic enforcement updates, and stop sign request. The Board discussed the desire to hold a Workshop to further discuss topics such as amenity hours, clubhouse employee scope of work, pool hours, dog park, website, etc. Ms. Brandon suggested holding the meeting on a separate day from the regular scheduled CDD meeting. The Board agreed to send Ms. Brandon their individual request for items for discussion for the agenda prior to the meeting.

On a motion from Mr. Tietz, seconded by Mr. Jenson, the Board approved to hold and advertise a Workshop Meeting for December 15th, 2020 at 6:00 p.m. for the Asturia Community Development District.

D. District Manager

The Board received District Manger update from Ms. Brandon. Ms. Brandon reminded the Board of their next regular scheduled Board of Supervisors' meeting the will be on December 22nd, 2020 at 6:00 p.m.

E. District Field Manager Report

The Board received Field Manager report from Mr. Jason Leggitt. Mr. Leggitt gave a brief overview of the expectations of the Field Manager role for the benefit of newly appointed Board members.

THIRTEENTH ORDER OF BUSINESS

Supervisors' Requests

During Supervisor request, Mr. Darius requested that the CDD website add information such as a Q&A section and other useful data for the benefit of the residents and a solution and response to providing lighting for the walking paths at night.

Mr. Tietz requested that the Board look into a barrier option for the dog park to keep small dogs from escaping through the fence. He also discussed the maintenance of the conservation area on the NE end of the property and asked for a life cycle of the pavements on the roads.

FOURTEENTH ORDER OF BUSINESS

Adjournment

Ms. Brandon asked for a motion to adjourn the meeting.

On a motion from Mr. Darius, seconded by Mr. Tietz, the Board approved to adjourn the meeting at 3:46 p.m. for Asturia Community Development District.


Secretary/Assistant Secretary


Chairman/Vice Chairman